



## OHIO CONSTITUTIONAL MODERNIZATION COMMISSION

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### MINUTES OF THE ORGANIZATION AND ADMINISTRATION COMMITTEE

FOR THE MEETING HELD  
THURSDAY, SEPTEMBER 11, 2014

#### **Call to Order:**

Chairman Wagoner called to order the meeting of the Organization and Administration Committee at 9:24 a.m.

#### **Members Present:**

A quorum was not present with committee members Wagoner, Brooks, Clyde, and Tavares in attendance.

#### **Topics Discussed:**

##### *OCMC Office Update*

Executive Director Steven C. Hollon presented an update on the budget, furniture, and build out of office space, and an update on staff, work projects, and student interns.

Executive Director Hollon also gave a presentation on the proposed Guidelines for Research by Commission Legal Staff that were distributed to committee members. When asked what might happen if there are research issues that overlap with other committees Director Hollon replied he will notify the other committees if this occurs. When asked about the involvement of the Coordinating Committee in this process Director Hollon indicated he is going to meet with the Coordinating Committee chair to discuss. Upon inquiry, Director Hollon also indicated that staff is open to having a committee vice-chair submit research questions to staff as well as questions being submitted by committee chairs.

#### **Temporary Recess:**

The committee recessed at 9:46 a.m.

**Reconvening of Meeting:**

The committee reconvened at 1:24 p.m.

A quorum was present with committee member Cole joining members Wagoner, Brooks, Clyde, and Tavares in attendance.

**Topics Discussed:**

*Rules of Procedure and Conduct*

The Proposed Rules of Procedure and Conduct were discussed. Mr. Cole motioned for an amendment in Section 12.2(C). There was no opposition to the motion and Senator Tavares seconded the motion. Rep. Clyde motioned for an amendment in section 12.2 (A),(B),(C). There was no opposition to the motion and Senator Tavares seconded the motion.

Senator Tavares motioned for a vote on the Rules of Procedure and Conduct and Mr. Cole seconded the motion. The Rules of Procedure and Conduct were unanimously passed 5-0 by the committee.

*Guidelines for Research by Commission Legal Staff*

The committee reviewed the proposed research guidelines and, upon motion of the chair, they were approved by consensus.

*Excused*

**Approval of Minutes:**

The minutes of the July 10, 2014 meeting of the committee were adopted.

**Adjournment:**

With no further business before the committee, the meeting adjourned at 1:31 p.m.

**Approval:**

The minutes of the September 11, 2014 meeting of the Organization and Administration Committee were approved at the September 10, 2015 meeting of the committee.

*/s/ Mark Wagoner*

Mark Wagoner, Chair

*/S/ Edward Gilbert*

Edward Gilbert, Vice-chair\*

\*Mr. Gilbert replaced Pierrette Talley as vice-chair of the committee effective April 9, 2015. Although not a member of the committee on the date the meeting reflected in these minutes took place, he has signed above to reflect the committee’s approval of these minutes at its September 10, 2015 meeting.